## **Lockdown Information for RJE**

Safety continues to be a top priority at Reuben Johnson Elementary. In accordance with McKinney ISD policies and in collaboration with the McKinney Police Department, all campuses will be conducting "Lock Down Drills." These drills will prepare students and staff in the event we should ever need to secure or lock down our building. For example, if our campus experiences an unwelcome visitor, weapons sited on campus, or any similar situation, our goal will be to make sure that our students and staff know the procedures to keep them safe under these unusual circumstances. Please note that if you are visiting or volunteering during one of these Lock Down Drills, you should immediately go to the nearest lockable room or hallway. On Wednesday, September 16th at 2:00pm, we will be conducting a Lock Down Drill in coordination with our McKinney Police Department and the MISD Facilities department. Each teacher will be reviewing Lock Down Drill procedures with their students. Mrs. Self, our counselor, has written some words for teachers to use during a classroom community circle. The words that teachers will use to discuss this topic are listed below. Please talk with your children at home about safety and the importance of practicing for situations that could occur at school. Students should not to be alarmed as it is necessary to practice for situations that may occur at school. Thank you for your support in this matter.

Basic classroom discussion on lock down drills:

We have safety drills to practice what to do in case of an emergency like a fire, tornado, or lock down. Safety drills help us to be prepared in case we ever need to do them at our school.

Today we are going to talk about a practice what to do when there is a lock down drill. Note: Practice should include moving to pre-assigned places in multiple areas of the building such as classrooms, gym, cafeteria, etc.

When Mrs. Baumann comes on the announcements and says, "lock down," we will move to the floor and sit away from the entrance to the room. A police officer will come around our building to see if we are OK. Just like the fire drill, it is important for you to be quiet, listen to your teacher, and wait patiently until we can go back to our seats.